

CITY COUNCIL WORK SESSION AGENDA MONDAY, MARCH 14, 2022 SPRING LAKE PARK CITY HALL, 1301 81ST AVENUE NE at 5:30 PM

1. CALL TO ORDER

2. DISCUSSION ITEMS

- A. Redistricting Discussion
- B. Guidance on Use of ARPA Funding
- C. City Hall Security Fencing Discussion
- D. Traffic Lane Reconfiguration 81st Avenue between Pleasantview Drive and CSAH 35
- E. 2022 Sidewalk Projects (Triangle Memorial Park and City Hall)
- F. Ramsey County CSAH 10 Trail Project Update

3. REPORT

- A. Administrator Report
- B. Councilmember Reports
- 4. ADJOURN

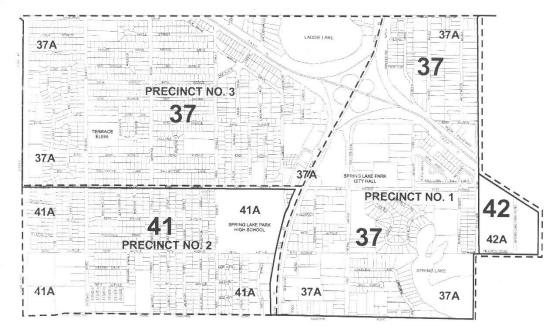


To:Mayor Nelson and Members of the City CouncilFrom:Daniel R. Buchholtz, MMC, Administrator, Clerk/TreasurerDate:February 22, 2022Subject:Redistricting

Redistricting is the process of redrawing election district boundaries to ensure that the people of each district are equally represented. This process is done once every 10 years, in the year ending with 2, after the decennial census.

Since the Legislature was unable to come to consensus on legislative and congressional redistricting maps by February 15, a special redistricting panel appointed by the Minnesota Supreme Court drew the maps. The City of Spring Lake Park is now entirely located in one Legislative District – Senate District 39 and House District 39A. The City continues to be part of the 5th Congressional District.

Now that the legislative and congressional redistricting maps have been drawn, it is now up to the City to draw its precinct boundaries.



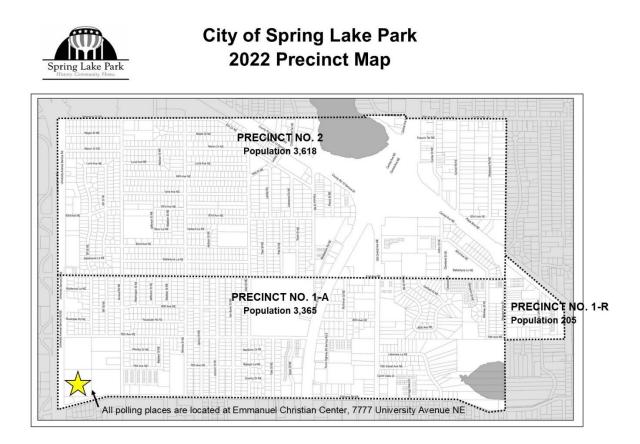
Below is the current precinct map that was adopted in 2012.

As the City is now in one legislative district, staff is recommending reducing the number of precincts from 4 to 3. This will ease election administration, reduce election equipment costs, and reduce the need for election judges.

Staff evaluated two precinct scenarios: splitting the City into two precincts using Able Street NE as a boundary or creating two precincts using 81st Avenue NE as a boundary.

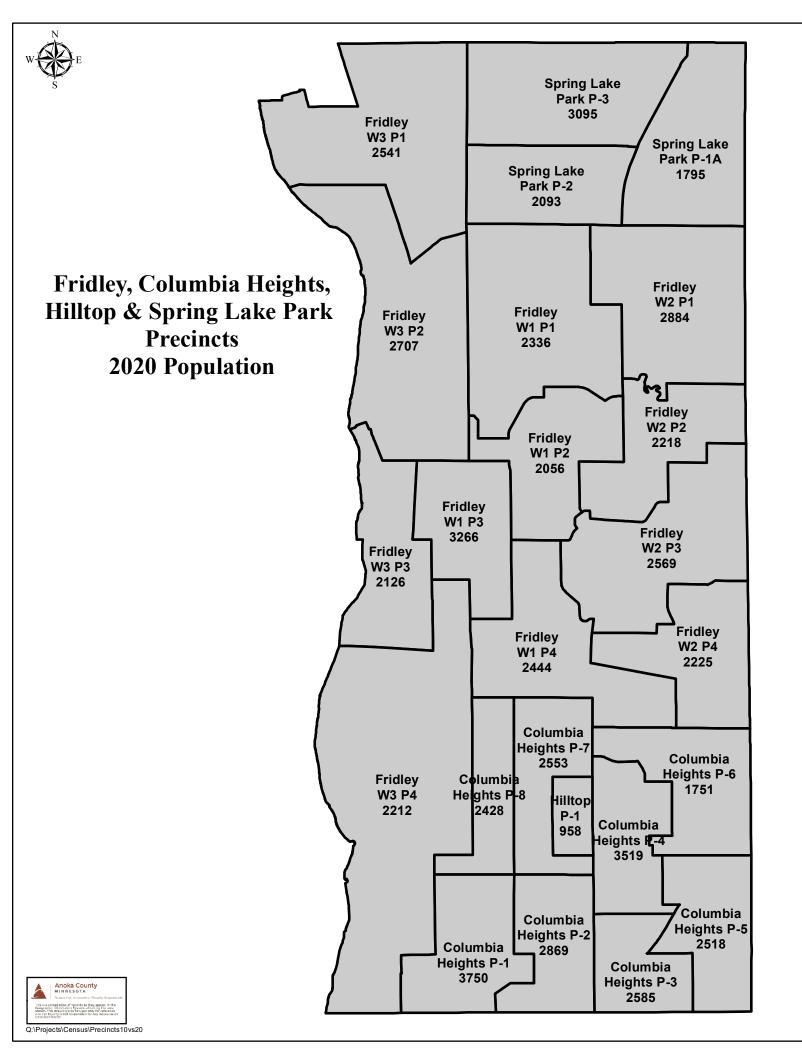
If the City was to use Able Street as the dividing line, the population of the City west of Able would be 3,943 and east of Able (excluding the Ramsey County portion) would be 3,040. If the City was to use 81st Avenue as the dividing line, the population of the City north of 81st Avenue would be 3,618 and south of 81st Avenue (excluding the Ramsey County portion) would be 3,365. The Ramsey County portion of the City requires its own precinct in accordance with a State Law prohibiting a precinct to cross a County line.

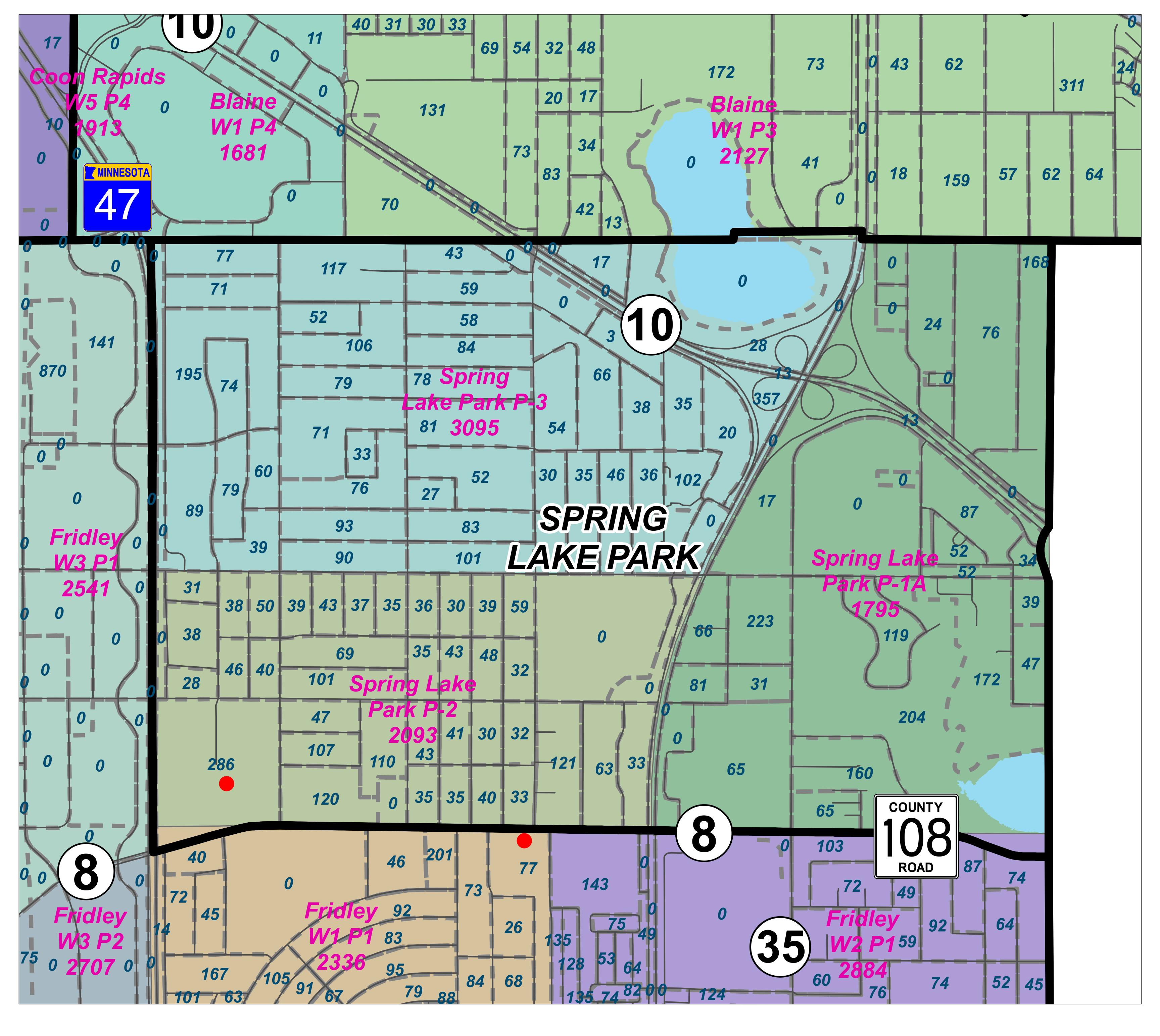
Using 81st Avenue NE as the dividing line represents the least amount of change for our residents from the current map, as well as results in the most equal sized precincts. Based on those two criteria, staff recommends the following precinct map for the City of Spring Lake Park:

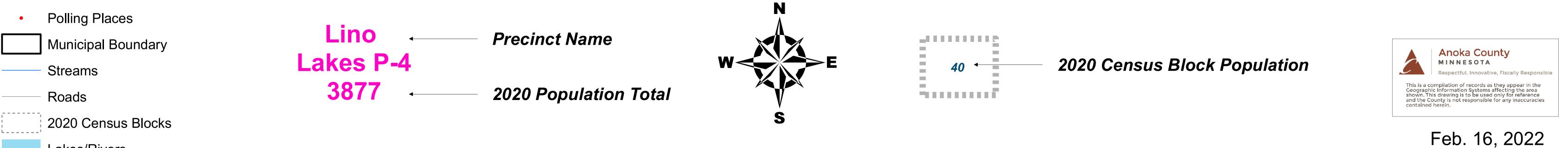


For polling place purposes, Precinct 1-R and Precinct 1-A would be combined. This is consistent with the action the City Council took in 2021.

All voters will continue to vote at Emmanuel Christian Center, 7777 University Avenue NE. If you have any questions, please don't hesitate to contact me at 763-784-6491.



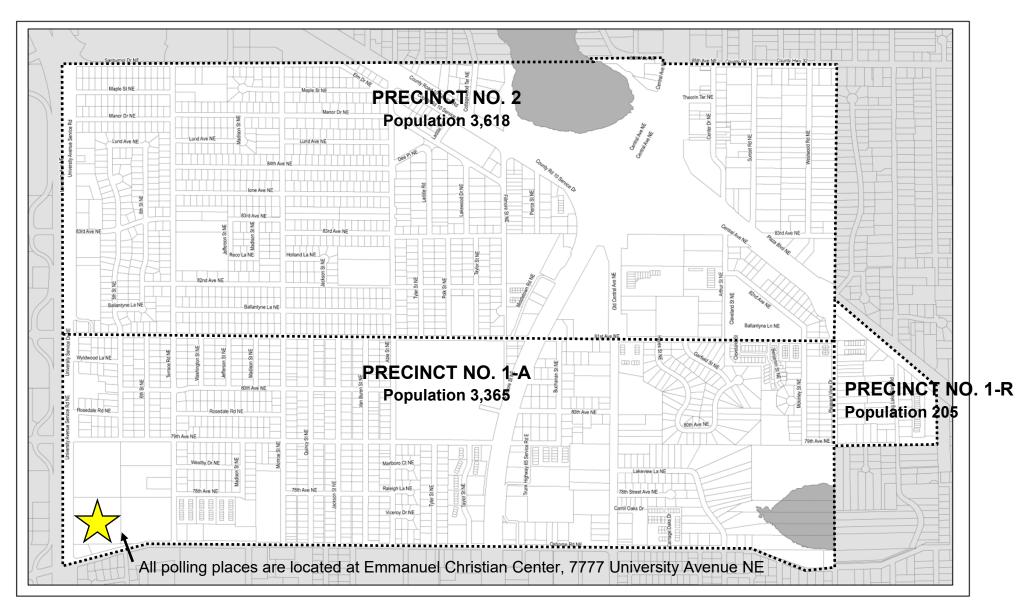




Lakes/Rivers



City of Spring Lake Park 2022 Precinct Map



RESOLUTION NO. 22-XX

RESOLUTION ESTABLISHING PRECINCT AND POLLING LOCATIONS AND COMBINING POLLING PLACES

WHEREAS, the legislature of the State of Minnesota has been redistricted; and

WHEREAS, Minnesota Statute 204B.14, subd. 3 requires that precinct boundaries must be reestablished within 60 days of when the legislature has been redistricted or at least 19 weeks before the state primary election, whichever comes first; and

WHEREAS, Minnesota Statute 204B.14, subd. 2 permits the establishment of a single, accessible combined polling place for any city of the third or fourth class, any town, or any city having territory in more than one county, in which all the voters of the city shall cast their ballots

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Spring Lake Park, Counties of Anoka and Ramsey, State of Minnesota hereby establishes the boundaries of the voting precincts and polling places as follows:

P-1A Emmanuel Christian Center, 7777 University Avenue NE That part of the city in Anoka County lying south of 81st Avenue NE

P-1R Emmanuel Christian Center, 7777 University Avenue NE That part of the city in Ramsey County lying east of Pleasantview Drive and south of County Highway 10

P-2 Emmanuel Christian Center, 7777 University Avenue NE That part of the city in Anoka County lying north of 81st Avenue NE

Attached to this resolution, for illustrative purposes, is a map showing said precincts and the location of each polling place.

BE IT FURTHER RESOLVED that the City Council does hereby combine the polling places for Spring Lake Park P-1A and P-1R, to be located at Emmanuel Christian Center, 7777 University Avenue NE.

The foregoing resolution was moved for adoption by .

Upon roll call, the following voted aye:

And the following voted nay:

Whereupon the Mayor declared said resolution duly passed and adopted this 21st day of March, 2022.

Robert Nelson, Mayor

ATTEST:

Daniel R. Buchholtz, Administrator

State of Minnesota)Counties of Anoka and Ramsey)ssCity of Spring Lake Park)

I, Daniel R. Buchholtz, duly appointed and qualified City Administrator in and for the City of Spring Lake Park, Anoka and Ramsey Counties, Minnesota, do hereby certify that the foregoing is a true and correct copy of Resolution No. 22-XX, A Resolution Establishing Precinct and Polling Locations and Combining Polling Places, adopted by the Spring Lake Park City Council at their regular meeting on the 21st day of March 2022.

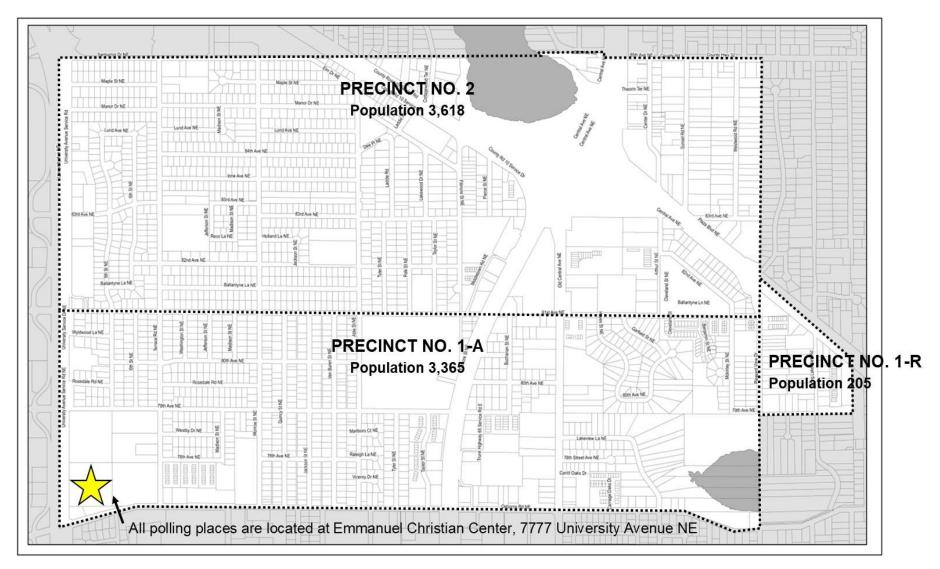
Daniel R. Buchholtz, Administrator

(SEAL)

Dated:_____



City of Spring Lake Park 2022 Precinct Map





To: Mayor Nelson and Members of the City Council

From: Daniel R. Buchholtz, MMC, Administrator, Clerk/Treasurer

Date: February 25, 2022

Subject: ARPA Distribution

The City of Spring Lake Park has been allocated \$756,124 in ARPA funding. Funding for ARPA can be used for the following purposes:

- Responding to the public health emergency
- Responding to the negative economic impacts of the pandemic
- Premium pay for essential workers
- Revenue replacement for the provision of government services to the extent the reduction in revenue is due to the COVID-19 public health emergency
- Investments in water, sewer and broadband infrastructure

There are restrictions on the use of ARPA funds.

- Funds cannot be used to directly or indirectly offset tax reductions or delay a tax/tax increase.
- Funds cannot be deposited into a pension fund
- Funds cannot be used to pay debt service
- Funds cannot be used to replenish financial reserves.
- Fund cannot be used to satisfy legal settlements or judgments
- Funds cannot be used for a project that conflicts with or contravenes the purpose of the American Rescue Plan Act.

The easiest way to use the ARPA funds is under the revenue replacement category. According to the final ARPA rule, the City may elect a "standard allowance" to spend on government services through December 31, 2024. According to the rule, government services include the following categories.

- Road building and maintenance, and other infrastructure
- Health services
- General government administration, staff and administrative facilities
- Environmental remediation
- Provision of police, fire and other public safety services (including purchase of fire trucks and police vehicles)

The standard allowance caps at \$10 million.

To guarantee the City spends the funds prior to December 31, 2024, staff recommends using the funding as follows:

- Fund the 2022 Street Improvement Project (\$483,238). We were planning to utilize reserves to finance this project
- Fund a portion of the 2022 Sanitary Sewer Lining project (total estimate for remaining portion of City is nearly \$600,000). This project would have been totally funded through the Public Utility and Renewal Fund.

If ARPA funds are used for these purposes, dollars from Fund 400 (Revolving Construction) and Fund 600 (Public Utility Renewal and Replacement) could be transferred out to the General Fund to fund capital projects that may or may not fall within the ARPA funding period (e.g. renovation of City Hall).

If the City Council concurs with staff's recommendation, we would recommend the City Council approve the enclosed resolution at the March 21 City Council meeting. This resolution expresses the City Council's intent to elect the standard allowance available under the revenue loss provision of ARPA. This election is irrevocable. However, from a reporting standpoint, revenue replacement is the least burdensome use of the funds.

If you have any questions, please don't hesitate to contact me at 763-784-6491.

CITY OF SPRING LAKE PARK, MINNESOTA

RESOLUTION NO. 22-XX

A RESOLUTION TO ELECT THE STANDARD ALLOWANCE AVAILABLE UNDER THE REVENUE LOSS PROVISION OF THE CORONAVIRUS LOCAL FISCAL RECOVERY FUND ESTABLISHED UNDER THE AMERICAN RESCUE PLAN ACT

WHEREAS, Congress adopted the American Rescue Plan Act in March 2021 ("ARPA") which included \$65 billion in recovery funds for cities across the country; and

WHEREAS, ARPA funds are intended to provide support to state, local, and tribal governments in responding to the impact of COVID-19 and in their efforts to contain COVID-19 in their communities, residents, and businesses; and

WHEREAS, the Fiscal Recovery Funds provides for \$19.53 billion in payments to be made to States and territories which will distribute the funds to non-entitlement units of local government (NEUs); and

WHEREAS, the ARPA requires that States and territories allocate funding to NEUs in an amount that bears the same proportion as the population of the NEU bears to the total population of all NEUs in the State or territory; and

WHEREAS, \$756,124 has been allocated to the City of Spring Lake Park ("City") pursuant to the ARPA; and

WHEREAS, the Coronavirus State and Local Fiscal Recovery Funds ensures that governments have the resources needed to fight the pandemic and support families and businesses struggling with its public health and economic impacts, maintain vital public services, even amid declines in revenue, and build a strong, resilient, and equitable recovery by making investments that support long-term growth and opportunity; and

WHEREAS, in May 2021, the US Department of Treasury ("Treasury") published the Interim Final Rule describing eligible and ineligible uses of funds as well as other program provisions, sought feedback from the public on these program rules, and began to distribute funds; and

WHEREAS, on January 6, 2022, Treasury issued the final rule, which delivers broader flexibility and greater simplicity in the program, responsive to feedback in the comment process; and

WHEREAS, the final rule offers a standard allowance for revenue loss of up to \$10 million, allowing recipients to select between a standard amount of revenue loss or complete a full revenue loss calculation; and

WHEREAS, recipients that select the standard allowance may use that amount, in many cases their full award, for government services, with streamlined reporting requirements.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Spring Lake Park, Minnesota, the City elects the standard allowance available under the revenue loss provision of the American Rescue Plan Act in the amount of \$756,124 to be used for the general provision of government services.

The foregoing resolution was moved for adoption by Councilmember

Upon roll call, the following voted aye:

And the following voted nay:

Whereupon, the Mayor declared said resolution duly passed and adopted this 21st day of March, 2022.

Robert Nelson, Mayor

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ATTEST:

Daniel R. Buchholtz, Administrator



To: Mayor Nelson and Members of the City Council

From: Joshua Antoine Chief of Police

Date: March 2, 2022

Re: Civil Unrest/ Fencing

Mayor and City Council,

Since early 2020 there have been several high-profile cases/deaths involving Law Enforcement officers not only in Minnesota but nationwide. It is no surprise to anyone that with these high-profile cases we have seen an increase in civil unrest, protests, and threats to City/ Government-owned buildings.

Although we have not seen this in our city it is important to plan for scenarios like those around the country happening in our backyard.

In late 2021 the Anoka County Chiefs of Police started talking about purchasing, as a group, fencing/ barriers that could be brought to any agency in Anoka County should the need arise to protect city/government buildings. Since our first meeting, it has become apparent that this is a much more indepth project than we first anticipated. There is much more research that needs to be done before a final project can be brought forth to our respective cities.

I would like to discuss in the next council workshop to keep you informed on what the other chiefs and I are working on to protect our city halls and government buildings if civil unrest hits closer to home.

Sincerely,

Chief Antoine



To:	Mayor Nelson and Members of the City Council
From:	Daniel R. Buchholtz, MMC, Administrator, Clerk/Treasurer
Date:	March 10, 2022
Subject:	81 st Avenue restriping

81st Avenue, between Old Central (CSAH 35) and Pleasantview Drive, is scheduled to be sealcoated in 2022. With the sealcoating comes the opportunity to look at an alternative traffic lane configuration for this segment.

The current traffic configuration is two lanes of traffic in each direction. There is not enough traffic on this segment of roadway to justify this alignment. In addition, it encourages speeding on the roadway.

Staff would like to propose transitioning this segment to a three-lane configuration. One lane of traffic would be open in each direction with a center turn lane. This configuration would also allow for a 6' bike lane on each side of the street. With future plans for a bike trail connection along CSAH 10, this would be a cost-effective way to make a connection between CSAH 10 and the bike trail on Old Central. In addition, with narrower traffic lanes, speeds should reduce.

This section of roadway has average daily traffic counts of between 1,400-2,050 per day.

Below is the State Aid rules for minimum design standards for on-road bicycle lanes.

8820.9941 MINIMUM DESIGN STANDARDS: ON-ROAD BICYCLE FACILITY FOR URBAN; NEW OR RECONSTRUCTION PROJECTS.

The bicycle facility design standard in this part applies when the road authority has determined that the roadway will be specifically designed to include an on-road bicycle facility.

New or reconstruction projects for urban roadways must meet or exceed the dimensions indicated in the following design chart.

Projected Traffic Volume	Design Speed	Lane Width (a)	Curb Reaction Distance (c)	Parking Lane Width (e)	Bikeway Design Roadways with Two Travel Lanes		Bikeway Design Roadways with Four or more Travel Lanes Urban
	(mph)	(feet)	(feet)	(feet)	(ADT)	(feet)	(feet)
-	25-30	10-11 (b)	1-2 (d)	7-8	<500	SL	N/A
					500-	WOL 14-16 or	
					2,000	BL 5-6	
	35-45 10	10-11 (b)	1-2 (d)	7-8	<500	SL or BL 5	BL 5-6
					500-	WOL 14-16 or	
					2,000	BL 5-6	
	50 or over	11-12	2	8-10		BL 5-6	BL 5-6

ADT 2,000- 5,000	25-30	10-11 (b)	1-2 (d)	7-8	WOL 14-16 or BL 5-6	WOL 14-16 or BL 5-6
	35-45	10-11 (b)	1-2 (d)	7-8	BL 5-6	BL 5-6
	50 or over	11-12	2	8-10	BL-6	BL 6
ADT 5,000- 10,000	25-30	10-11 (b)	1-2 (d)	7-8	BL 5-6	WOL 14-16 or BL 5-6
	35-45	10-11 (b)	1-2 (d)	7-8	BL 5-6 or PS 8	BL 5-6
	50 or over	11-12	2	8-10	BL 6 or PS 8 or SUP	BL 6 or PS 8 or SUP
ADT >10,000	30-35	10-11 (b)	1-2 (d)	7-10	BL 6 or PS 8-10 or SUP	BL 6 or PS 8-10 or SUP
	40-45	11-12	1-4	7-10	BL 6 or PS 8-10 or SUP	BL 6 or PS 8-10 or SUP
	50 or over	11-12	2-4	Not allowed	BL 6 or PS 8-10 or SUP	BL 6 or PS 8-10 or SUP

(SL = shared lane; BL = bicycle lane; WOL = wide outside lane; PS = paved shoulder; SUP = shared use path)

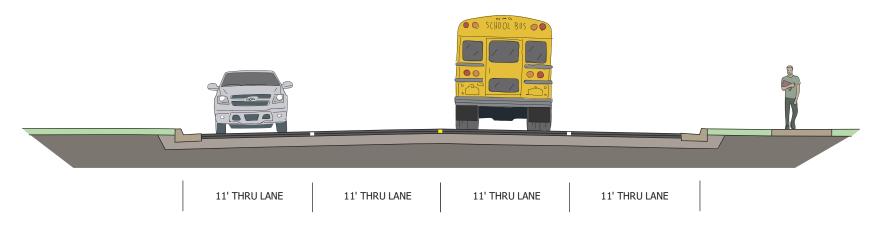
Engineering judgment should be used to choose a lane-width, on-road bicycle facility, or shoulder width dimension other than the widths indicated in the chart. Factors to consider include safety, speed, population/land use, benefit/cost analysis, traffic mix, peak hourly traffic, farm equipment, environmental impacts, terrain limitations, bicycle traffic, pedestrian traffic, on-street parking, intersection and driveway spacing, rights-of-way constraints, vehicle turn lane configuration, sight distance, sight lines, bus routes, other nonmotorized uses, functional classification, or other factors. Dimensions less than those indicated in the chart require a variance in accordance with parts <u>8820.3300</u> and <u>8820.3400</u>.

(a) Twelve feet should be considered in industrial areas. Eleven feet minimum is required on four-lane, undivided facilities. One-way turn lanes must be at least ten feet wide, except 11 feet is required if the design speed is 50 mph or over.

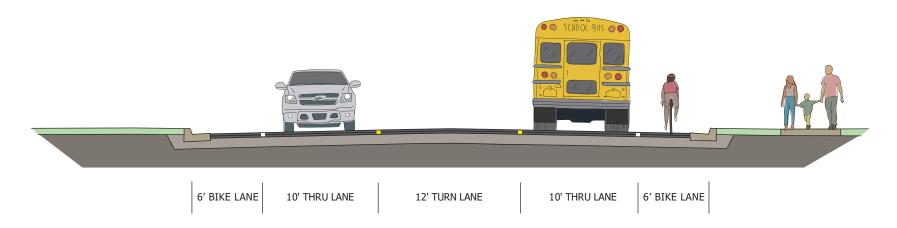
(b) A combination of all minimum widths for the driving lane, on-road bicycle lane, and parking lane is only permissible with a variance. Ten feet may be considered where truck and bus volumes are relatively low, rights-of-way are constrained, and design speeds are 35 mph or less.

City Engineer Gravel has drawn a potential layout that is included in the packet. Engineer Gravel will be at the meeting to answer any questions you may have about this proposed layout.

If you have any questions, please don't hesitate to contact me at 763-784-6491.







PROPOSED SECTION



To: Mayor Nelson and Members of the City Council

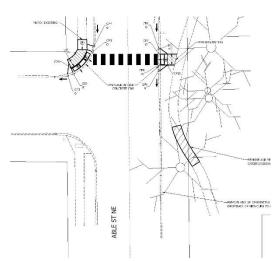
From: Daniel R. Buchholtz, MMC, Administrator, Clerk/Treasurer

Date: March 10, 2022

Subject: 2022 Sidewalk Projects

Staff is seeking City Council direction on how to proceed with the proposed 2022 Sidewalk projects. Staff bid two alternates with the 2022 Street Improvement Project that covered the proposed sidewalk projects.

Triangle Park/Able Street sidewalk



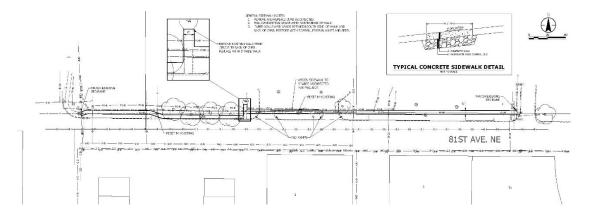
Staff bid a sidewalk connection between the existing sidewalk in Triangle Park and the Able Street sidewalk at Lund Avenue (see diagram to the left) as part of the 2022 Street Improvement project.

The total cost of the Triangle Park/Able Street sidewalk project is \$22,324, including construction, engineering and administration.

Staff is seeking direction on whether to proceed with this improvement. If the City Council wishes to proceed, the Council would accept Alternate Bid A.

81st Avenue sidewalk

The City bid a sidewalk extension along the north side of 81st Avenue between Old Central (CSAH 35) and the entrance sidewalk to the ISD 16 District Service Center. Staff has seen significant pedestrian activity through the City's parking lot from both City Hall and the District Service Center to Hy-Vee. The sidewalk would provide a safe way for pedestrians to access Hy-Vee and the City's broader pedestrian/bicycle trail network.

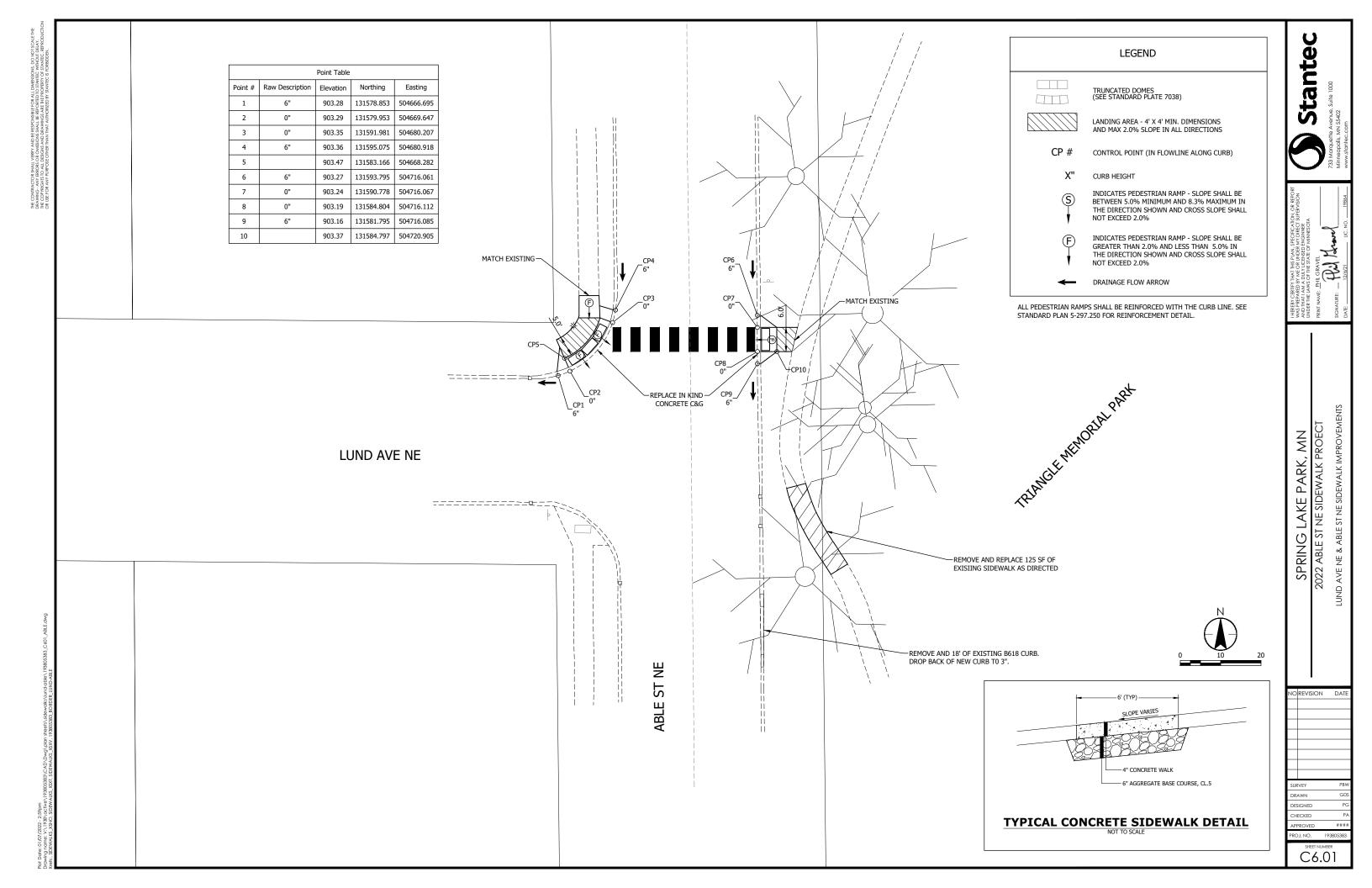


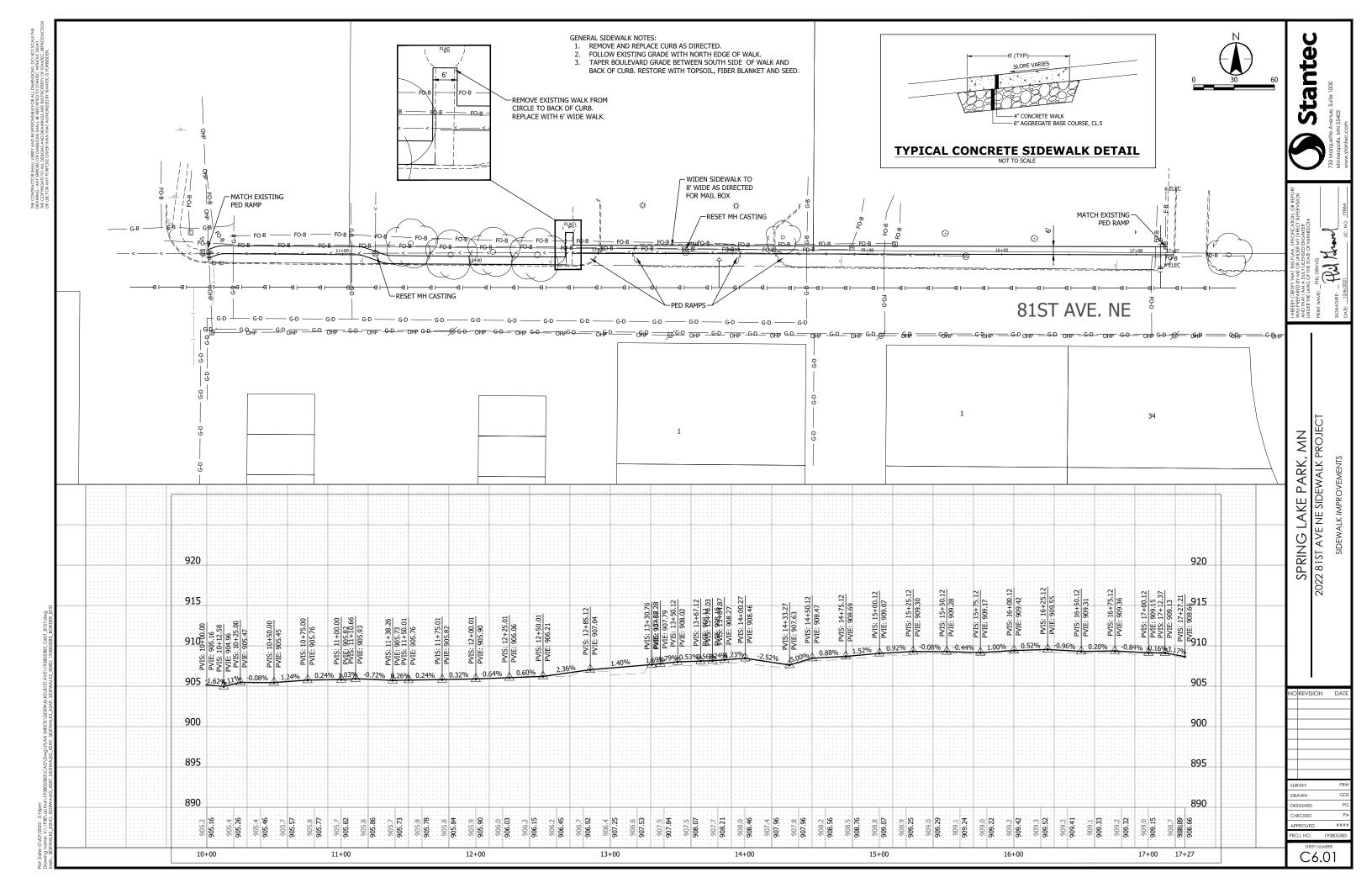
The total cost of the 81st Avenue sidewalk project is \$98,650, with \$75,890 representing construction and \$22,760 covering engineering and administration costs. Staff would proposed asking ISD 16 to contribute half of the project cost, or \$49,325.

If ISD 16 declines to contribute funds to this project, staff would recommend ending the sidewalk project at the existing sidewalk to the City Hall front entrance (at the flag pole). Reducing the scope of the project would result in a total all-inclusive project cost of \$40,743.

If the City Council would like to proceed with this project, the City Council should 1) authorize staff to discuss the sidewalk project with ISD 16 and 2) award Alternate Bid B. There seemed to be preliminary interest from ISD 16 for a sidewalk extension, but that was prior to knowing the final cost.

If you have any questions, please don't hesitate to contact me at 763-784-6491.





Staff will pass out information on the CSAH 10 (Ramsey County) Trail Project at the City Council work session.